

HAMPTON COUNTY SCHOOL DISTRICT 2
Board of Education Public Comment Procedures

The format of the Board of Education regularly scheduled meeting agenda provides an opportunity for public comments. As a reminder, public comment is limited to three minutes per speaker. Comments relative to any issues that are currently going through the public hearing process, matters that are in active litigation, political campaigning or partisan politics will not be heard in this meeting. Speakers are to address the Chairperson, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted. The board will not permit in public session any expression of personal complaints about school personnel nor against any person connected with the school system.

In order to ensure a smooth and orderly operation of public comments, public participants must follow the public comment card procedures as follows:

- Citizens may obtain a public comment card from the district website or pick – up a hard copy from the District Office lobby;
- Citizens are required to complete the public comment card and return it to the Office of the Superintendent not later than 5:00 pm by the fifth (5) working day prior to the regularly scheduled monthly Board of Education meeting;
- Citizens will have the opportunity to address the Board of Education during the public comment session outlined on the regularly scheduled monthly meeting agenda;
- Citizens must followed the steps outlined on the public comment card;
- Once citizens have been allowed the opportunity to address the Board of Education through the Board Chairperson, the Board will consider the matter and communicate a collective response to the public commentary through the Superintendent in writing within 10 business days.

Following these simple steps will ensure that citizens are heard by the Board of Education and ensure the sanctity of community participation in the transformation of Hampton County School District 2.